

New England Traditions 2008 Exhibitor Rules & Regulations

1. All Exhibitors must be SDP members in good standing. A copy of your 2008 SDP card must be provided by **June 10, 2008**.
2. A single booth space is \$400.00 and a single-corner booth is \$450.00. All booths are 10' x 10' and include (1) 8' vinyl covered table, two chairs, back and side drapery in NET's chosen colors and one 7" x 44" Exhibitor's Identification sign (business name, city and state) and three (3) Exhibitor's Badges per booth. Exhibitors may contract for more than one booth, but the New England Chapters Council reserves the right to limit the number of booths per Exhibitor. A 50% deposit of the total fee is required. **THE ENTIRE BALANCE IS DUE ON OR BEFORE JUNE 10th, 2008**. After this date, unpaid booth space may be forfeited.
3. Exhibitors must display/sell only merchandise directly related to Decorative Painting. Exhibitors may demonstrate products in their booth.
4. First-time exhibitors must send photos, catalogs or samples of their booth contents that they plan to display at the show, along with their contract. Show management reserves the right to refuse entry to any exhibitor whose merchandise does not comply with the above rules.
5. Exhibitors may not assign or sublet their booth or any part of their contracted space, except as approved by the Convention Chair and the New England Chapters Council Board of Directors.
6. Manufacturers, wholesalers, or retail shops not exhibiting in the Exhibit Hall are prohibited from conducting or soliciting business in any part of the Convention Site.
7. Exhibitors are **PROHIBITED** from fastening **ANYTHING** to walls, floors, ceiling, doors, windows, columns, or to **ANY** of the decorator's apparatus. The Exhibitor will be held financially responsible for damage to the Exhibit Hall and the decorator's property. No exhibit may in any way block the view of other Exhibitors or walkway. Exhibitors will confine their booths to the allotted space. New England Traditions reserves the right to reject or restrict any exhibit that may be objectionable, or to relocate booths if necessary.
8. All Exhibitors must use the **COLOR SCHEME** of the 2008 New England Traditions Convention. Exceptions will be considered if a request is presented in writing to the ***New England Traditions Convention Committee*** prior to **June 30, 2008**.
9. Side rails may be removed only with the permission of the Convention Chairman and Exhibit Hall Chairman. Please notify Decorator Chairman and they will remove the side rails.
10. New England Traditions will provide 24-hour security for set-up day and during the entire show.
11. If cancellation by Exhibitor is necessary, a request must be submitted in writing to the Convention Committee for consideration. For cancellations submitted before **June 30, 2008**, half of the required deposit will be refunded. For cancellations submitted on or after **June 30, 2008** no refunds will be made. If the New England Chapters Council finds it necessary to cancel the Convention, only that part of the deposit needed to defray expenses to date will be retained.
12. New England Traditions, their decorator, and the Rhode Island Convention Center will not be responsible for any loss, damage or injury that may occur to exhibitors, their representatives or property, prior to, during, or after exhibits are in the exhibit area. The Exhibitors by contract signature release the aforementioned parties from all responsibility for loss, damage or injury caused to property, or persons attending the exhibits as a result of exhibitors' products, displays or services. **EXHIBITORS MUST INSURE THEMSELVES AGAINST SUCH CLAIMS.**
13. All merchandise and installations must conform to the requirements of the City of Providence Fire Department Inspection Code and regulations of the Rhode Island Convention Center.
14. Exhibitors are responsible for the collection and payment of all necessary **sales tax** before moving out.
15. Exhibitors must move in on their **ASSIGNED** set-up day, Wednesday October 8, 2008 and/or Thursday, October 9, 2008. All Exhibitors must maintain their booths with competent personnel during all advertised hours of the Exhibit Hall show. **BOOTHS MUST REMAIN INTACT UNTIL 2:00 P.M. OCTOBER 12, 2008.**
16. **NEW ENGLAND TRADITIONS** will have full power in interpretation and enforcement of the terms of this contract. Any and all matters that occur and are not specifically outlined in this contract will be subject to the decision of the New England Chapters Council Board of Directors.